

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, OCTOBER 16, 2017**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, Asst. City Manager Peck, City Attorney McGinley; Directors Cook, Gillespie, and Rosen, EMS Chief Wilson, Fire Chief Bloemker, Deputy City Clerk Hediger, and City Clerk Bellm, Library Director Kim, 15 citizens and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the October 2, 2017 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PROCLAMATIONS

With four members of Highland Illinois Federation of Business Women in attendance, Mayor Michaelis read a document proclaiming October 16-20, 2017 as Illinois Women in Business Week, in the City of Highland. Jennifer Libbra, President of Highland IFBW, recognized community members Lisa Peck, 2017 Woman of Achievement, and Heather Kunz, 2017 Women Who Mean Business Award.

PUBLIC FORUM

Citizens' Requests and Comments:

2017 Chamber of Commerce Lighted Christmas Parade Request – Nancie Zobrist, Executive Director of Highland Chamber of Commerce, requested permission to host the Lighted Christmas Parade and the downtown lighting ceremony on Friday, November 24, 2017. The parade will begin at 6:30pm, with the same parade route as past years. We will hold a lighting ceremony after the parade on the Square. We are requesting use of the Square facilities, from 5:30pm through 10:30pm, assistance with traffic control from the police department for the event, electrical staff available for any lighting issues that may arise, and exclusive control of sale vendors around the Square and along the parade route within a two-block area. We would like to control any issues that may arise with people selling wears during the event. Councilwoman Bellm asked legal counsel if we can control and limit that. Attorney McGinley stated that if the city requires a vendor's permit, then we can limit that. Director Bell stated it was a safety concern, last year. Attorney McGinley advised you would have to have a concrete reason for why to limit or restrict their ability to sell. Councilwoman Bellm made a motion to approve the street closures, facilities, and assistance for the Lighted Christmas Parade and Lighting Ceremony on Friday, November

24, 2017 as attached, with a follow-up on the ability to limit the purchase; seconded by Councilman Schwarz.

Mayor Michaelis reported that we have tried for several years to get Miss Illinois here for the parade. This year, she will be here. Mayor Michaelis asked Director Bell to have a staff member to shadow her and make sure that she gets to her next destination, that evening, safely. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Requests of Council:

No comments or requests presented.

Staff Reports:

City Manager Latham reported that Deputy City Clerk Lana Hediger was elected President of the Municipal Clerks of Illinois, this past week.

City Manager Latham noted we had a major fire out at Gateway Cylinders, a couple weeks ago. Arriving on the scene, it was nice to know that everything was under control and people were safely evacuated from nearby businesses and roadways and railroad were shutdown, as a precaution to ensure others safety.

City Manager Latham reported we now have an electric charging station, along Broadway, on the south side of the Square. Councilwoman Bellm asked how we received that. Director Cook reported we purchased the station for just under \$1500, as a “free use” station. Council discussed advertising along the interstate or other means to spread the word. Director Cook stated we will need some lead way given by the police department, as we have been alerted that some vehicles charge from the driver’s side, so the vehicle would need to park facing the wrong direction to charge. We are working to get a longer cord.

NEW BUSINESS

Bill #17-104/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to Julie Kutz and Anita Holman to Allow a Day Care Center in a Single Family Residence at 2000 Salmon Drive – Councilman Schwarz made a motion to approve Bill #17-104/Resolution #17-10-2477 making Separate Statement of Findings of Fact in connection with Ordinance granting Special Use Permit to Julie Kutz and Anita Holman to allow a day care center in a single family residence at 2000 Salmon Drive as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #17-105/ORDINANCE Granting Special Use Permit to Julie Kutz and Anita Holman to Operate a Day Care Center in a Single Family Residence at 2000 Salmon Drive – Councilwoman Bellm made a motion to approve Bill #17-105/Ordinance #2814 granting Special Use Permit to Julie Kutz and Anita Holman to operate a day care center in a single family residence at 2000 Salmon Drive as attached; seconded by Councilman Schwarz. Mayor Michaelis asked Lisa Peck how many children at one time they would be allowed to have. Director Peck reported, by Illinois DCSF regulations, no more than eight unrelated children. Justin, finance of Julie Kutz, clarified DCSF allows for eight children in addition to any your own family members. City Manager Latham acknowledged the application says eight plus two with an additional adult present. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #PR-13-17 for Purchase of Natatorium Lighting for the Korte Recreation Center to Frost Electric Supply Company, Inc. – Councilman Schwarz made a motion to award Bid #PR-13-17 for

purchase of natatorium lighting for the Korte Recreation Center to Frost Electric Supply Company, Inc., in the amount of \$22,172.13 as attached; seconded by Councilwoman Bellm. Councilwoman Bellm noted it looks like we got a grant to pay for this. Does the grant subtract from that \$22,172.13. Light & Power Director Dan Cook acknowledge this was paid for through an IMEA Energy Efficiency Program Grant. These fixtures will use LED lights, so it should use a quarter of the energy they would have used before, when the fixtures were working. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

REPORTS

Approve Warrant #1073 – Councilman Schwarz made a motion to approve Warrant #1073 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz and Frey voted aye, none nay. Councilmembers Bellm and Nicolaides abstained. Mayor Michaelis voted aye. Motion carried.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:32pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk